



## Order Information Unit Badges

### 1 General Information about Unit Badges

As we informed you already, you have the possibility to order an unit badge for your unit, which can be placed below the official jamboree badge. Here we will show you, how to order the badge and what the deadline for your orders is.

As you know, the unit badge offers you an opportunity, to fill out the square field with your own design:



In this example, it is where the white “ALPINE STAR” logo is. So this, means you have to design something with the following measurements **72 mm width x 34mm height** It is very important, that you follow this size!

If you know the pantone colours of the specific colours you are using, please let the producer know the pantone reference (see chapter 3). If you don't know that, this is not a problem. Then they will just use the colours from your design as exactly as possible. Please be aware, that you don't get a sample beforehand, you will get all your badges when they are produced.

It is up to you, if you want to have a unit badge or not. Just remember, that participants like it very much to have an own unit badge and we therefore strongly recommend you to have one (for swapping purposes also!) 😊!

### 2 Cost of the Unit Badges

You are free how many badges you want to order completely. The minimum order is 50 badges. The cost for the unit badges is as follows:

50-99 badges:	4.20 CHF (incl. 7.7% VAT) per badge
100 – 199 badges:	2.69 CHF (incl. 7.7% VAT) per badge
From 200 badges:	2.15 CHF (incl. 7.7% VAT) per badge

Those prices are fix and can't be changed. Please be aware, that the additional cost for sending them to you by post is 8.- CHF.

#### Important:

You have to **send a vectorized design**. That means, your design has to be an vectorized image. If you are not able to do so, you can also send normal designs (like jpg, png, etc.). Our producer will happily vectorize your design for you for a charge of **50.- CHF** (just to pay once). Please note, that if you have very small details in your design, it will need to be simplified in order to use them in vector graphics.



### 3 How to Order Your Unit Badges

To order your unit badges, send an email to [rf@manroof.ch](mailto:rf@manroof.ch). Your email must contain:

- Pieces: How many pieces of unit badges you want to have  
(for example 100)
- Billing address: What is your billing (and delivery!) address  
(for example: M. Muster, Musterstrasse 20, 8000 Zürich)
- Vectorization: Do you need that they vectorize your design? Yes or now  
(If you say yes, please be aware, that you have to pay 50.- CHF extra!!)
- Your Design: Please send your design  
-> with the following measurements 72 mm (broad) 34 mm (height)  
-> If you know them (not a must) the pantone colour references
- Your Unit Number: Very important, you do need to let them know your unit number, that it is correct  
on your badge

Please be aware, that our producer will accept emails only, **that contain all information as written above.** Furthermore, this email is treated as a binding order. That means, if you order your badges and send an email, this order is final. You will have to pay the badges before you receive them.

Only unit leaders are allowed to order unit badges. Please make sure that the badges are ordered by you and not by your participants.

The deadline for unit badge orders is the **1. of March 2023.**